

NOTICE OF MEETING

MEETING:	AUDIT COMMITTEE
DATE:	MONDAY 7 JUNE 2010
TIME:	7.00pm
VENUE:	BOURGES/BOURGES/VIERSEN ROOMS - TOWN HALLS
CONTACT:	Gemma George, Senior Governance Officer Telephone: 01733 452268 e-mail address: gemma.george@peterborough.gov.uk
<i>Despatch date:</i>	<i>27 May 2010</i>

THERE WILL BE A TRAINING SESSION FOR AUDIT COMMITTEE MEMBERS PRIOR TO THE FORMAL MEETING. THIS WILL COMMENCE AT 6.00 P.M. AND WILL COVER AN OVERVIEW OF THE WORKINGS OF THE AUDIT COMMITTEE.

THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING.

AGENDA

Page No

- 1. Apologies for Absence**
- 2. Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
- 3. Minutes of the Meeting held on 29 March 2010** **1 - 6**
- 4. Annual Audit Committee Report 2009 / 2010** **7 - 22**

To receive the annual report from the Chair of Audit Committee.
- 5. Fraud and Irregularity Annual Report 2009 / 2010** **23 - 34**

To receive the annual report on tackling fraud within Peterborough City Council.

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| 6. | Internal Audit Annual Report 2009 / 2010 | 35 - 70 |
| | To receive the annual report on Internal Audit activities and the Chief Internal Auditors Opinion on the control environment within Peterborough. | |
| 7. | Annual Governance Statement 2009 / 2010 | 71 - 138 |
| | To receive the draft Annual Governance Statement. | |
| 8. | Feedback Report | 139 - 144 |
| | To receive standard feedback report on issues and actions requests made at past meetings of the Committee. | |
| 9. | Work Programme 2010 / 2011 | 145 - 148 |
| | To review the current work programme and propose any future training needs. | |

Committee Members:

Councillors: M Collins (Chairman), H Newton (Vice-Chairman), P Kreling, Simons, Stokes, D Harrington and S Goldspink

Substitutes: Councillors: P Nash, C W Swift and G Murphy

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – gemma.george@peterborough.gov.uk

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.